



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
**RAJENDRANAGAR: HYDERABAD - 500030**

**Advt.no.06/2025**  
**File no. NRLMRC/HR/NRPS/Empanellment2017-18**  
**Comp no.6774**

National Institute of Rural Development and Panchayati Raj (NIRDPR), an autonomous organization under the Union Ministry of Rural Development, is a premier centre of excellence in RD & PR. Having served our nation for 67 years, NIRDPR is now enhancing its vision from poverty alleviation & livelihoods to improving quality of life and improving standards of living in rural India. Deen dayal Antyodaya Yojana- National Rural Livelihoods Mission (DAY-NRLM) under the Ministry of Rural Development (MoRD) aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household incomes through sustainable livelihoods and improved access to financial and public services. The NRLM functions in a mission mode for target- based time bound delivery of outcomes following a demand driven approach which would allow the states to formulate their own poverty alleviation plans on the basis of available allocation, resources and skills.

National Rural Livelihood Mission Resource Cell (NRLM RC) of NIRDPR has empaneled 400 + resource persons at the National level including North Eastern states to support various capacity building activities of NRLM and utilizing their knowledge, exposure, expertise and experience for NRLM process, trainings, preparation of training modules, field visits, documentation of case studies, best practices and handholding support to SRLMs as per their demand.

NRLM RC of NIRDPR needs the services of dynamic and experienced persons to be empaneled as National Resource Persons for the following themes under DAY-NRLM to provide technical services.

- A. Institutional Building & Capacity Building, Model Cluster Level Federation
- B. Social Inclusion & Social Development (Gender, FNHW, Social Inclusion)
- C. Financial Inclusion (SHG Bank Linkage, Digital Finance, Enterprise Finance, Financial Literacy, Social Security & Insurance)

- D. Thematic Studies, Monitoring & Evaluation
- E. Management Information System (SHG/Federation Transaction System application implementation)

**The eligibility, qualifications, experience, and other details for Empanelment of National Resource Persons- under DAY-NRLM are as follows:**

**A. Theme: Institution Building and Capacity Building**

Institution building begins with organizing all poor households (women) into Self- Help Groups, Village Organizations and aggregate institutions of the poor that provide them with voice, space and resources. These platforms ‘of the poor’ and ‘for the poor’ would partner with local self-governments, public service providers, banks, private sector and other mainstream institutions to facilitate delivery of social and economic services to the poor.

Universal Social Mobilization, Building Institutions of the Poor and Building Capacities NRLM ensures the poor and deprived communities are provided with the requisite skills for managing their institutions, linking up with markets, managing their existing livelihoods, enhancing their credit absorption capacity and credit worthiness.

A multi-pronged approach is adopted for providing continuous capacity building of the targeted families, SHGs, their federations, government functionaries, bankers, NGOs and other key stakeholders.

NRPs empaneled for Institution Building and Capacity building expected to support SRLMs in developing appropriate strategies and capacity building of Mission staff, SHGs and their federation leaders, CBO staff and community cadres. They are also expected to develop few SHG federations as model CLF/resource federations to scale up the interventions.

**A1. Theme: Institution Building and Capacity Building**

<b>Areas of Engagement</b>	<ul style="list-style-type: none"> <li>▪ Support of 7-10 days every month in the areas of IBCB like:               <ul style="list-style-type: none"> <li>➤ Participatory Training Methodology</li> <li>➤ Social Mobilization</li> <li>➤ Leadership, Governance &amp; Management,</li> <li>➤ Financial Audit</li> <li>➤ Registration and Compliances</li> <li>➤ PRI – CBO Convergence</li> <li>➤ Business Development &amp; Financial Management</li> <li>- Bookkeeping, Audit and Accounting.</li> </ul> </li> </ul>
----------------------------	---

	<ul style="list-style-type: none"> <li>➤ Other Assignments: Study/ Capturing Best Practices/ Case Writing / Documentation</li> <li>▪ Support SRLMs in designing and developing state specific CB Strategies</li> <li>▪ Extending handholding support to SRLPs, DRPs, BRLPs, in conducting various CB events of SM IBCB</li> <li>▪ Facilitate PTM trainings and Promotion of participatory training, training methodologies with SRLM RPs team.</li> <li>▪ Support SRLM promoted CLFs in fulfilling legal statutory compliances, registration requirements.</li> <li>▪ Develop and conduct different sub theme (SOPs) training BDP, Visioning, Governance, Financial Management Audit.</li> <li>▪ Extending regular support to SRLMs in designing and conducting IBCB sub theme research studies.</li> <li>▪ Support SRLMs in process documentation and best Practices (different sub themes of IBCB) preparation and sharing finding with all CBOs stages concerned.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<p><b>Essential Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ Master’s degree in any discipline or equivalent degree/diploma or 4-year Bachelor’s degree in Engineering, Agriculture Science, Veterinary, Forestry, Horticulture etc.,</li> <li>▪ Needs to have minimum 03years of hands-on experience on promotion and strengthening of SHG that are involved in financial, Livelihood, and Social Development activities</li> </ul>
<p><b>Desirable Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ Minimum 7 years of intensive experience and expertise with large scale poverty alleviation programs in the following areas: <ul style="list-style-type: none"> <li>➤ Promotion and Strengthening of SHG federations</li> <li>➤ Governance and administration</li> <li>➤ Financial management</li> <li>➤ Accounting and Auditing</li> <li>➤ Registration and legal aspects</li> <li>➤ Designing training programmes and development of modules, manuals and kit etc.</li> <li>➤ Excellent participatory training and facilitation</li> </ul> </li> </ul>

	<p>skills</p> <ul style="list-style-type: none"> <li>▪ Coordination and Liaison skills, Mentoring, hand holding and counseling skills</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi, English and regional language</li> <li>▪ Proven ability and experience in delivering trainings in Hindi/English/regional language</li> <li>▪ Having a comprehensive understanding on NRLM processes and activities</li> <li>▪ Willing to learn and staying updated on the latest developments, innovations, and best practices in the area of expertise</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>
--	--

## **A2. Sub -Theme: IBCB: Model Cluster Level Federations- MCLF**

<b>Areas of Engagement</b>	<ul style="list-style-type: none"> <li>▪ Support of 7-10 days every month in the areas of Higher Level Federations/ MCLF under IBCB theme in fields as:</li> <li>▪ Participatory Training Methodology,</li> <li>▪ Leadership, Governance &amp; Management,</li> <li>▪ Social Audit</li> <li>▪ Financial Audit</li> <li>▪ Registration and Compliances</li> <li>▪ PRI – CBO Convergence</li> <li>▪ Visioning Business Development &amp; Financial Management - Bookkeeping, Audit and Accounting</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ Master's degree in any discipline or equivalent degree/diploma or 4-year Bachelor's degree in Engineering, Agriculture Science, Veterinary, Forestry, Horticulture etc.</li> <li>▪ She/he should have a minimum 03 years of hands-on experience in promotion and strengthening of SHG federation that are involved in financial, Livelihood, and Social Development activities.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ Experienced professionals from organization like PRADAN, MYRADA, TRIF, APMAS, SERP, KUDUMBASHREE and any other SRLMs/Organization with proven results in the field</li> </ul>

	<p>may be preferred.</p> <ul style="list-style-type: none"> <li>▪ She/he should have 10 years of intensive experience and expertise with large scale poverty alleviation programs particularly in “Institutional Building and Capacity Building” in the specialized subthemes- <ul style="list-style-type: none"> <li>➤ Participatory Training Methodology,</li> <li>➤ Leadership, Governance &amp; Management,</li> <li>➤ Social Audit</li> <li>➤ Financial Audit</li> <li>➤ Registration and Compliances</li> <li>➤ PRI – CBO Convergence</li> <li>➤ Business Development &amp; Financial Management - Bookkeeping, Audit and Accounting</li> </ul> </li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi / English and regional language.</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities</li> <li>▪ Willing to learn and Staying updated on the latest developments, innovations, and best practices in the area of expertise is essential to remain effective</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>
--	--

**B. Theme: Social Inclusion and Social Development (SISD)**

**B1. Sub-theme- SISD: Gender**

<p><b>Areas of Engagement</b></p>	<ul style="list-style-type: none"> <li>▪ Support of 7-10 days every month in the areas of Gender</li> <li>▪ Resource Persons empaneled under Gender vertical need to work on Capacity building of State Rural Livelihood Mission Staff on issues related to gender, vulnerability of women and men, government schemes, acts, rights and entitlements of women. Through either Off-line or Online</li> <li>▪ Support SRLMs in preparing/revisiting the state specific operational strategy under Gender vertical</li> <li>▪ Develop State and Block Level Trainers in Mainstreaming Gender interventions under DAY-NRLM.</li> <li>▪ Develop Immersion Sites under Gender and support SRLMs in establishing Gender Resource Centres.</li> <li>▪ Engage with relevant State Government Departments and advocate convergence</li> </ul>
-----------------------------------	--

	<ul style="list-style-type: none"> <li>▪ Contribute to policy level and programmatic level analysis and research.</li> <li>▪ Providing expert guidance to institutions on gender mainstreaming strategies and best practices.</li> <li>▪ They shall also need to travel to remote areas to support the capacity building of community cadres by the State and Block Level Trainers.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<p><b>Essential Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ Post Graduate or Two Year’s PG Diploma in Social Work/Gender Studies/Women’s Studies.</li> <li>▪ The person should have a minimum of 03 years of experience in training and capacity building on Gender, especially with SHG federations and rural communities.</li> </ul>
<p><b>Desirable Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ The person should have intensive experience and expertise in specialized sub- themes, particularly under the Gender component.</li> <li>▪ The person should have experience in developing training content and designing training delivery plans and should facilitate SRLM’s in creating a local resource pool of trainers.</li> <li>▪ Understand the Gender and SI training needs of the NRLM ecosystem and design training calendar with NIRD&amp;PR for effective delivery.</li> <li>▪ The person should have the ability to contextualizing training content as per the local context</li> <li>▪ The person should be adapting with legal provisions, schemes, rights and entitlements, etc, which are necessary for sensitisation.</li> <li>▪ Good participatory training and facilitation skills</li> <li>▪ Excellent reading, writing, documentation, articulation&amp; communication skills in Hindi / English and regional language</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities.</li> <li>▪ Willing to learn and staying updated on the latest developments, innovations, and best practices in the area of expertise.</li> <li>▪ Proven ability and experience in delivering trainings in Hindi/English/regional language</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

## B2.Sub-theme- SISD: Food, Nutrition, Health and WASH

<p><b>Areas of Engagement</b></p>	<ul style="list-style-type: none"> <li>▪ Support of 7-10dayseverymonth in the areas of FNHW</li> <li>▪ Resource Persons empaneled under FNHW need to work on Capacity building of State Rural Livelihood Mission Staff through either Off-line or Online</li> <li>▪ Support SRLMs in preparing/revisiting the state specific operational strategy under FNHW vertical</li> <li>▪ Develop State and Block Level Trainers specifically in the areas of maternal, child, elderly and adolescent Food, health and nutrition and WASH</li> <li>▪ Develop Immersion Sites under FNHW and support SRLMs in replicating it in other blocks</li> <li>▪ Engage with relevant State Government Departments and advocate convergence</li> <li>▪ Contribute to policy level and programmatic level research.</li> <li>▪ They shall also need to travel to remote area to support the capacity building of community cadres by the State and Block Level Trainers.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<p><b>Essential Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ She/he should have a Post Graduate degree in Nutrition/Public Health/ WASH Social Sciences/ Social Work /Gender Studies / Women’s Studies/Rural development or any other relevant discipline from a recognized university.</li> <li>▪ Minimum 3 years of relevant work experience in community engagement/social and behavior change communication/multi-sectoral health/Nutrition/WASH initiatives and other activities related to Food, Nutrition, Health, Sanitation, Water and Hygiene</li> </ul>
<p><b>Desirable Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ She/he should have technical knowledge on relevant themes, enabling them to provide guidance and oversight to activities being implemented in the field to ensure programme quality and effectiveness</li> <li>▪ She/he should have experience in training and capacity building at various levels and have the necessary skills and knowledge of training methodologies.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi, English and regional language</li> <li>▪ Experience of developing training modules, resource materials and hands on experience of interactive training methodology.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Understanding of data analysis, knowledge of data analysis tools and reporting is desired.</li> <li>▪ Having a comprehensive understanding of DAY-NRLM processes, activities and rural set up is preferred.</li> <li>▪ Proven ability and experience in delivering trainings in Hindi/English/regional language</li> <li>▪ Willing to travel extensively in remote areas across the country.</li> </ul>
--	--

**B3. Sub-theme- SISD: Social Inclusion**

<p><b>Areas of Engagement</b></p>	<ul style="list-style-type: none"> <li>▪ Support of 7-10 days every month in the areas of Social Inclusion</li> <li>▪ Resource Persons empaneled under Social Inclusion need to work on Capacity building of State Rural Livelihood Mission Staff to raise awareness about social inclusion and enhance their ability to implement inclusive practices. Through either Off-line or Online</li> <li>▪ Support SRLMs in preparing/revisiting the state specific operational strategy under Social Inclusion vertical</li> <li>▪ Develop State and Block Level Trainers under Social Inclusion</li> <li>▪ Conducting studies and collecting data to understand the extent of social exclusion and inform evidence-based policy and program development.</li> <li>▪ Engage with relevant State Government Departments and advocate convergence</li> <li>▪ Expected to support SRLMs in establishing convergence and partnerships with PRIs, line departments and other stakeholders.</li> <li>▪ Contributing at policy level</li> <li>▪ Support the capacity building of community cadres by the State and Block Level Trainers.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<p><b>Essential Criteria</b></p>	<ul style="list-style-type: none"> <li>▪ She/he should be Post Graduate or Two Year's PG Diploma in Social Work /Gender Studies / Women's Studies / Nutrition /WASH/ Health Sciences / Social Sciences or a relevant discipline from recognized university</li> <li>▪ She/he should have a minimum 03 years of experience in promotion and strengthening of SHG and their federations</li> </ul>



	<p>that are involved in Social Development and social inclusion activities.</p> <ul style="list-style-type: none"> <li>▪ Should have sound knowledge and working experience of 02 years on developing tools, indicators, modules, strategies and plan for social inclusion especially of the elderly, PWDs, PVTGs, SC, STs, sanitation workers, etc.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ Should have working experience on creating awareness about vulnerability of women, men &amp; transgender and all deprived communities and capacity to analyze the dynamics and reasons behind deprivation, awareness on Government schemes, acts, entitlements and rights related to marginalized communities</li> <li>▪ Should have undertaken initiative for inclusion of deprived in a systematic manner to identify, mobilize, developing vulnerability reduction plan, base-line creation, phased approach to access to entitlements, institution building, financial inclusion and livelihoods.</li> <li>▪ Good participatory training and facilitation skills and experience in delivering trainings in Hindi/English/regional language</li> <li>▪ Experience in development of modules (to be used in off-line and online trainings), manuals and kits etc.</li> <li>▪ Excellent reading writing, documentation, articulation &amp; communication skills in Hindi, English and regional language</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

### **C. Theme: Financial Inclusion**

#### **C1. Sub-theme- Financial Inclusion: SHG Bank Linkages**

<b>Areas of Engagement</b>	<p>Support of 7-10 days every month in the following areas</p> <ul style="list-style-type: none"> <li>▪ Prepare Training material (Module, PPTs, FAQs etc.)</li> <li>▪ Conduct training &amp; workshop for Bankers, SRLM staff, Cadres etc. to accelerate SHG BL.</li> <li>▪ Work on research studies, data analysis, Case studies, Social media content etc.</li> <li>▪ Coordination with Financial Institution (RBI, NABRAD, SIDBI, PSBs, RRBs, Pvt. Banks etc.) for smoothening the process of SHG bank linkages in states.</li> <li>▪ Participation in review meetings (SLBC &amp; other) as required.</li> </ul>
----------------------------	---

	<ul style="list-style-type: none"> <li>▪ Any other task given by NRLMRC &amp; NMMU.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ Post Graduate or Two Year's PG Diploma in any discipline from recognized university.</li> <li>▪ She/he should have work experience of minimum 10 years in financial institutions or relevant institutions working for financial inclusion</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have intensive experience and expertise in "<b>Financial Inclusion</b>" particularly in the Saving &amp; Credit Bank linkages of SHGs &amp; other CBOs.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi / English and regional language.</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

## **C2. Sub-theme- Financial Inclusion: Digital Finance (Agent banking)**

<b>Areas of Engagement</b>	<p>Support of 7-10 days every month in the following areas</p> <ul style="list-style-type: none"> <li>▪ Technical assistance to SRLM in implementation &amp; sustainability of the BC model</li> <li>▪ Work with SRLMs and identified banks to activate the Dual Authentication (DA) facility in CBOs.</li> <li>▪ Follow-up with technical department of various Banks for activation of dual authentication; field testing of the Dual Authentication (DA) system in consultation with SRLMs/NMMU.</li> <li>▪ Prepare Training material (Module, PPTs, SOPs, FAQs etc.)</li> <li>▪ Conduct training &amp; workshop for Bankers, SRLM staff, Cadres &amp; CBOs Office bearers etc. to accelerate One GP One BC model &amp; Dual Authentication Process in SRLMs.</li> <li>▪ Conduct research studies, data analysis, Case Studies, Social media content.</li> <li>▪ Coordination with Financial Institution (NPCI, NABRAD, PSBs, RRBs, Pvt. Banks, Corporate BC, Fintech banks etc.) for accelerating the process of Digital finance in SRLMs</li> </ul>
----------------------------	--

	<ul style="list-style-type: none"> <li>▪ Any other task given by NRLMRC &amp; NMMU.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ Post Graduate or Two Year's PG Diploma in any discipline from recognized university.</li> <li>▪ She/he should have work experience of minimum 10 years in Fin Tech companies or relevant institutions working for financial inclusion Particularly in Agent banking model.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have intensive experience and expertise in "<b>Financial Inclusion</b>" particularly in the Digital Finance.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi / English and regional language.</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

### **C3. Sub-theme- Financial Inclusion: Enterprise Finance**

<b>Areas of Engagement</b>	<p>Support of 7-10 days every month in the following areas</p> <ul style="list-style-type: none"> <li>▪ Extend technical support to SRLMs for implementation Strategy for Women led enterprise financing.</li> <li>▪ Prepare Training material (Module, PPTs, FAQs etc.)</li> <li>▪ Conduct training &amp; workshop for Bankers, SRLM staff, Cadres etc. to accelerate Individual Enterprise financing</li> <li>▪ Work on research studies, data analysis, Case studies, Social media content etc.</li> <li>▪ Facilitate SRLMs to build partnerships with Financial Institution (RBI, NABRAD, SIDBI, PSBs, RRBs, Pvt. Banks, NBFCs, Fintech players, Angel investor etc.) for smoothening the process of Enterprise financing in SRLMs.</li> <li>▪ Participation in review meetings (SLBC &amp; other) as required.</li> <li>▪ Any other task given by NRLMRC &amp; NMMU.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the</li> </ul>
----------------------------	--

	category of NRP assigned to a particular assignment.
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ Post Graduate or Two Year’s PG Diploma in any discipline from recognized university.</li> <li>▪ She/he should have work experience of minimum 10 years in financial institutions or relevant institutions working in area of enterprise promotion and financing.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have intensive experience and expertise in “<i>Financial Inclusion</i>” particularly in the Enterprise financing &amp; Startups.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi / English and regional language.</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

#### **C4. Sub-theme- Financial Inclusion: Financial Literacy**

<b>Areas of Engagement</b>	<p>Support of 7-10 days every month in the following areas</p> <ul style="list-style-type: none"> <li>▪ Support SRLMs in rollout of Financial Literacy, establishing Saksham centers and program through RBI’s Depositor education and awareness fund.</li> <li>▪ Prepare Training material (Module, PPTs, FAQs etc.)</li> <li>▪ Conduct training &amp; workshop for Bankers, SRLM staff, Cadres etc. to rollout financial literacy strategy in SRLMs</li> <li>▪ Work on research studies, data analysis, Case studies, Social media content etc.</li> <li>▪ Facilitate SRLMs to build partnerships with Institution (RBI, NABRAD, NAR, RSETIs, SIDBI, etc.) for implementation of Financial Literacy initiative in SRLMs.</li> <li>▪ Participation in review meetings (RSETIs&amp; other) as required.</li> <li>▪ Any other task given by NRLMRC &amp; NMMU.</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ Post Graduate or Two Year’s PG Diploma in any discipline from recognized university.</li> <li>▪ She/he should have work experience of minimum 10 years in financial institutions or relevant institutions</li> </ul>

	working for financial literacy.
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have intensive experience and expertise in “<i>Financial Inclusion</i>” particularly in the financial literacy.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi / English and regional language.</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

### C5. Sub-theme- Financial Inclusion: Social Security and Insurance

<b>Areas of Engagement</b>	<p>Support of 7-10 days every month in the following areas</p> <ul style="list-style-type: none"> <li>▪ Extend technical support to SRLMs for designing of implementation strategy for life, health &amp; general insurance; micro-pension &amp; other social security products</li> <li>▪ Prepare Training material (Module, PPTs, FAQs etc.)</li> <li>▪ Conduct training &amp; workshop, Awareness Campaigns for SRLM staff, Cadres and Community etc. to ensure ease of enrollment &amp; claims of Social security schemes &amp; General Insurance.</li> <li>▪ Work on research studies, data analysis, Case studies, Social media content etc.</li> <li>▪ Coordinate with Institution (IRDAI, PFRDA, Pensions Insurance companies, Banks, Fintech players, etc.) for initializing new customized products insurance &amp; pension products and smoothening the claim process.</li> <li>▪ Participation in review meetings with related stakeholders as required.</li> <li>▪ Any other task given by NRLMRC &amp; NMMU.</li> <li>▪ NRPs will be categorized inter alia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ Post Graduate or Two Year’s PG Diploma in any discipline from recognized university.</li> <li>▪ She/he should have work experience of minimum 3 years in Insurance &amp; pensions institutions or relevant institutions working for social security schemes.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have intensive experience and expertise in “<i>Financial Inclusion</i>” particularly in the Social Security schemes &amp; General Insurance.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi / English and regional</li> </ul>

	<p>language.</p> <ul style="list-style-type: none"> <li>▪ Having a comprehensive understanding on DAY- NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>
--	---

**D .Theme: Thematic Studies/ Monitoring and Evaluation**

<b>Areas of Engagement</b>	<ul style="list-style-type: none"> <li>▪ Support SRLMs in designing and conducting studies of sub components of different thematic areas</li> <li>▪ Support in maintaining over all data management and analysis of different aspects of monitoring learning and evaluation areas</li> <li>▪ Support NMMU /NIRLM RC NIRD PR /SRLMs in process monitoring .process documentation .,impact analysis of DAY NRLM areas</li> <li>▪ Support NMMU, NIRDPR and SRLMs in develop tools and data collection methods analyze qualitative and quantities data</li> <li>▪ Support in proof reading of content and preparation of different study reports of research or study projects</li> <li>▪ Necessary Support to field teams in facilitating various sampling methods. Focus group discussions .participatory tools for primary data collection</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should be a Post-Graduate or Two Year’s PG Diploma in Rural Management/Economics /Statistics/ Social Work /Management /Extension Studies /Sociology /Anthropology / social sciences or other relevant discipline.</li> <li>▪ She/he should have 3year’s of experience in undertaking monitoring and evaluation studies in the broad area of rural development, livelihoods, poverty alleviation, self-employment and enterprise promotion, health and nutrition, micro- finance, financial inclusion and social development.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have experience in conducting monitoring, process monitoring, evaluation, action research impact assessment and thematic studies in large projects.</li> <li>▪ She/he should possess good computer skills including knowledge of data analysis software such as SPSS, Stata, SAS, R, Atlas-ti, CS-Pro and other language programs.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi /English and regional language</li> <li>▪ Having a comprehensive understanding on DAY-NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

**E .Theme: MIS (SHG/Federation Transaction System application implementation)**

<b>Areas of Engagement</b>	<ul style="list-style-type: none"> <li>▪ Support of 7-10 days every month in the areas of MIS(SHG/Federation Transaction System application</li> </ul>
----------------------------	--

	<p>implementation)</p> <ul style="list-style-type: none"> <li>▪ DAY-NRLM has developed a transaction system to capture the transactions of the SHG and Federations and needs support of NRPs in its implementation such as supporting states in the preparation of profile entry ,cut-off sheet ,capturing of transaction data, training supports etc</li> <li>▪ NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.</li> </ul>
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have Bachelor's degree in Engineering /Technology in Computer Science /IT (or) Two year's PG diploma in Computer Science /IT</li> <li>▪ She/he has a minimum of 3 years of experience in rural development programs and their implementation and monitoring leveraging technologies.</li> </ul>
<b>Desirable Criteria</b>	<ul style="list-style-type: none"> <li>▪ She/he should have experience in information &amp; Technology, MIS, Application development, and understanding of bookkeeping and accounts.</li> <li>▪ She/he should possess good computer skills including knowledge of data analysis software such as SPSS, Stata, SAS, R, Atlas-ti, CS-Pro and other language programs.</li> <li>▪ Excellent reading, writing, documentation, articulation &amp; communication skills in Hindi /English and regional language.</li> <li>▪ Having a comprehensive understanding on DAY- NRLM processes and activities</li> <li>▪ Willing to travel extensively in remote areas across the country</li> </ul>

**General Conditions:**

1. An application fee of Rs.300/- plus applicable taxes should be paid by General/OBC/EWS candidates through **Pay Fee (SB Collect)**. No application fee for SC/ST/PWD candidates.
2. Candidate seeking exemption of application fee under SC/ST/PWD category is required to upload the necessary Caste/PWD category certificate. Otherwise the application is liable to be rejected.
3. The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
4. Applications are invited from eligible professionals to support training and capacity building needs of various State Rural Livelihood Missions across the country on the aforesaid specializations. Candidate shall not apply for more than two themes.

5. NRPs will be categorized interalia based on work experience and will accordingly be given suitable assignments. Payment structure will depend upon the category of NRP assigned to a particular assignment.
6. NRPs shall be engaged for a maximum of 10 days per month subject to the needs and demands of NRLM –RC/ NMMU / SRLMs
7. NRPs will be oriented.
8. The offer of engagement is as per the NRP Policy on NIRDPR: <https://nirdpr.org.in/nrlm.aspx>
9. Age, experience and qualification will be reckoned as on the date of this notification i.e., 19.02.2025. Clear quality attested photostats copies of all important certificates and documents must be uploaded along with the online application.
10. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.
11. In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
12. The Institute reserves the right to relax any of the requirements i.e. age, experience etc. in exceptional cases.
13. Canvassing in any form will be treated as disqualification.
14. No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement.
15. The empanelment process will be at NIRDPR, Rajendranagar, Hyderabad.
16. Date, time and venue of written test/interviews shall be communicated to shortlisted candidates only.
17. Only the shortlisted candidates will be called for written test/interview or both as applicable and no TA / DA will be given for attending the written test/Interview.
18. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for written test/Interview.
19. In case of any inadvertence in the process of empanelment which may be detected at any stage even after the issue of empanelment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.



20. In case of any dispute/ ambiguity that may occur in the process of empanelment, the decision of the Institute shall be final.
21. Candidates may regularly visit the website for further information/ updates, if any.
22. The final results shall be communicated to the empaneled candidates only.
23. Last date for submission of online application is **12.03.2025**.

Sd/-  
Assistant Director  
Administration (Section –I)